

Annual Meeting of Roland Cemetery Board

Minutes

April 2, 2022

I. Call to Order

- a. Michael Oleson called to order the Annual Meeting of the Roland Cemetery Board at 9:10am on April 2, 2022 in the Fellowship Hall at Bergen Lutheran Church.
- b. Michael thanked the board for their service.

II. Roll Call/Introductions

- a. Michael Oleson, Kelly Popp, Deanne Popp, Jerry Christian

III. Approval of Minutes from Last Annual Meeting (motion to accept)

- a. Deanne Popp presented the minutes from the April 10, 2021 Annual Meeting.
- b. Jerry made a motion to accept the minutes as presented.
- c. Motion: Jerry Christian
2nd: Kelly Popp
Approved

IV. Secretary's Report (motion to accept)

- a. Deanne reported 31 locates were performed since April 2021
- b. Jerry made a motion to accept the Secretary's report as read.
- c. Motion: Jerry Christian
2nd: Kelly Popp
Approved

V. Treasurer's Report (motion to accept)

- a. Treasurer's report did not have many changes from previous years.
- b. Donations were up a bit. Mowing was up a bit.
- c. Insurance was comparable from previous years.
- d. Received a few donations for some trees.
- e. Not too many ways we can cut our budget.
- f. Deanne made a motion to accept the Treasurer's Report.
- g. Motion: Deanne Popp
2nd: Michael Oleson
Approved

VI. Old Business

- a. The storm door donated by the Poppes has still not yet been installed. Galen has asked Jeff Twedt a couple of times to install it for us but he hasn't done it yet. Jerry will see about getting someone to install the door.
- b. There are still a couple of broken shingles that need replaced too.
- c. The electricity is also not working well. Jerry will take a look at this too.
- d. We will keep watching the door lock and consider replacing it after the storm door is installed.
- e. Branches on the west side need some additional trimming.
- f. Clark had information on some CDs. Jerry reported that they are not due yet. One may be up next year. Jerry will check on this.

VII. New Business

- a. Jerry asked what we have been paying for the locates. It was determined we were paying \$40 for each locate. Michael proposed to increase that rate to \$45 per locate.
- b. Michael made a motion to increase the locate rate to \$45 for the locater and each locate request by \$5 as well. Rate for burial locations was also discussed.
Motion: Michael Oleson
2nd: Jerry Christian
Approved
- c. Kelly suggested that we have a flat rate for locates that is across the board.
- d. A motion was made to increase the locate fee for cremation burials to \$200 to match the locate fee for full burials.
- e. Motion: Kelly Popp
2nd: Michael Oleson
Approved
- f. Rates for spaces were discussed. It was decided to leave the rate for spaces as is for the time being.

- g. A suggestion to add an expiration date in the bylaws for unused spaces. More **research** is needed to determine whether this would be allowed by state law and what the procedure would be.
- h. Another suggestion was to look at bylaws for cremation burials and the number of burials per space. A consideration may be added to allow 2 in the stone and 2 in the space for a maximum of 4. This would also require some **research**. It was mentioned that we may want to reconsider a mausoleum in certain areas to offer for cremations.
- i. Kelly asked about ways to leverage returns on CDs. Is there anything that offers us more return with less investment? The board discussed several ideas and decided to look into taking one CD and putting it into something with a greater. Jerry will look into options.
- j. Ways to cut costs or raise funds was discussed. Ideas proposed were:
 - i. A suggestion was made to add an option to our website to Venmo or donate funds. Kelly will talk to John Hoffman about this.
 - ii. A suggestion was made to create a presence on Facebook with an option to donate funds there. Deanne will look into this option.
 - iii. Deanne will look at the annual letter request for donations and potential changes.
 - iv. A suggestion was made to hold a fundraising event. Could this be combined with a clean-up day.
- k. A suggestion was made to contact the middle school and high school about their clean-up day to see if we could get on their list for places to clean up. Michael will contact the school(s). We would provide a list of items to be done and some rules as well as board members present during the clean-up.
- l. Brian Hill – footstones – **Review** bylaws related to footstones and options for addressing.
- m. Repair/resetting of section markers also needs to be addressed. This could be added to the list of items to be done on a clean-up day.
- n. Mark Hanson may be interested in filling the vacancy left by Gary Carpenter. Michael will ask Mark.
- o. Jerry will talk to David Shold about his position on the board and if he wants to continue to serve.

VIII. Election of Officers (motion to accept)

- a. The election of officers was discussed.
- b. The election of officers was conducted. The results are as follows:
 - i. President – Michael Oleson
 - ii. Vice-President – Clark Thompson
 - iii. Secretary – Deanne Popp
 - iv. Treasurer – Jerry Christian
 - v. Historian – Deanne Popp
 - vi. Web/Data Developer – Kelly Popp
- c. Kelly made a motion to keep the same officers.
 Motion: Kelly Popp
 2nd: Deanne Popp
 Approved

IX. Open Discussion

- a. The wages for officers was discussed. The fee for locating was discussed.
- b. Jerry made a motion to increase the wages for the secretary to \$2500 and the remaining paid positions at the same.
- c. Motion: Jerry Christian
 2nd: Michael Oleson
 Approved

X. Adjourn

- a. Jerry made a motion to adjourn the meeting.
- b. Motion: Jerry Christian
 2nd: Kelly Popp
 Approved
- c. Michael adjourned the meeting at 11:46am.

Minutes submitted by: Deanne Popp, Secretary

Minutes approved by: Michael Oleson, President